

Consulate General of Sri Lanka

Visa Requirement

Check List

Tourist / Business Visas

Passport No:

Name:

Mark (v) this check list appropriately and attach to the end of your visa application.

All documents need to be submitted in **A4 size** papers only in following order.

Processing time will be 3 -7 working days. Applicants are strongly advised to submit their visa application at least **2 weeks before** the expected travelling date.

The Consulate General of Sri Lanka reserves the right to ask for additional documents or personal appearance for an interview in special cases. Submission of the below mentioned documents **does not guarantee** that a visa is granted. Submission of incomplete documentation or refusal to appear for a special visa interview may result in the rejection of your application.

1	Duly filled Application (IM 32)	<ul style="list-style-type: none"> All areas should be filled (not to be blanked. If not relevant please mention N/A)) Should be signed & Dated 	
2	Two recent passport sized photograph (4.5 cm x 3.5 cm)	<ul style="list-style-type: none"> These photographs should be of the head and shoulders only against a plain background. Print the name of the person on the back of the photograph. Photographs should not older than 03 months 	
3	Passport in Original with a copy of Biographical pages	<ul style="list-style-type: none"> Passport should be valid at least 06 months Copy Should be very clear 	
4	Personal covering letter (Inclusive of Address and Contact Details of both countries)	<ul style="list-style-type: none"> Should be included the entire travel plan (itinerary), accommodation arrangements, financial support and other important information. 	
5	Proof of financial status: Applicant should demonstrate he/she has sufficient funds to visit Sri Lanka (for Airfare, Food, Lodging, Local Travelling etc.)	8a. If employed: Pay slips of the past three months / employment contract /Letter of service from the Employer or Bank Statement with sufficient funds/ Credit card limit.	
		8b. In case of minor applicant/student, parents can sponsor their children	
		8b. If self-employed: Certificate of Proprietorship/Business registration/ Bank Statement/ Credit card limit	
6	Proof of accommodation	Provide Proof of accommodation with contact number for your entire stay in Sri Lanka (Hotel Reservations/Confirmation of Friends or Relative in Sri Lanka with address and telephone number)	
7	For Minor applicants: (Under 12 Years of Age)	5a - If travelling unaccompanied by parent(s), consent letter signed by both parents & applicant	
		5b - Copy of the parent(s)' passports data page	

For business visas,

Following documents need to be provided **in addition to the** above requirements

8	Evidence for Purpose of Travel	<ul style="list-style-type: none"> • Letter of Invitation from Sri Lankan Institute Or • Proof of Business Relationship with Sri Lanka • Proof of previous business transaction history with Sri Lanka • Other acceptable evidences (Please Specify) 	
9	Evidences of Business in Pakistan	• Valid Company / Business Registration Certificate	
		• Valid Letter for Chamber of Commerce	
		• Valid Tax Payer Registration Certificate	
10	Additional Financial Evidences	• 03 months Bank Statement (Latest) with <u>sufficient funds</u>	

#. Acceptable and exceptional reasons need to be provided for 90 days multiple entry visa applications

Declaration

I solemnly declare that the information and supporting documents furnished by me in this application are true and correct. I have not willfully suppressed any information that is important to issuance of visa. I shall comply with the terms and conditions subject to if the visa is granted.

Date:

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Signature of the applicant

For Office Use Only

<u>Checked by</u>	<u>Payment Details</u>	
Name : Signature : Date : Remarks (if any) :	Amount Charged : Receipt No : Date : Signature :	No of PPTs: (if group)
<u>Authorized Officer</u>		
Approved / Not Approved . Remarks :		
Attaché/CG		